



April 18, 2019

To: Area Food Vendors

From: Freda Jackson, Food Coordinator

RE: Autumn Harvest Festival and Road Kill Cook-off

It is that time of year, once again, to start planning for the 34th Annual Autumn Harvest Festival and 27th WV Road Kill Cook-off. We are looking forward to a very exciting Autumn Harvest Festival and Road Kill Cook-off. With your support, it continues to grow and get better each year.

This year's craft show will be a one-day event on Saturday, September 28, 2019. The craft and food booths will be set up on Main Street and along the side streets as well in Marlinton. The streets will be blocked off for the day and the visitors will be able to visit your booth without traffic problems.

The space will be 12' x 12'. You will be responsible for providing your own table, chair and canopy. Spaces with electricity will not be offered. The fee for the space is \$40.00 for the day for non-profit groups. For profit businesses will pay \$65.00 and **must** be a current member of the Pocahontas County Chamber of Commerce. Set-up can begin at 7:00 a.m. and we ask that vehicles be out of the vending area by 8:30 a.m. We would like for you to keep your booth open until 5:00 p.m. to provide for our visitors. We will do our best to accommodate your needs.

Please fill out the enclosed form and mail with a check made payable to the Pocahontas County Chamber of Commerce and send to Pocahontas County Chamber of Commerce, PO Box 272, Marlinton, WV 24954 by August 16, 2019.

If you have any questions, please email requests to Freda Jackson at jacksof@nationwide.com.

Your participation in the event is key to the success of the festival. We want to say THANK YOU in advance. We look forward to seeing you at this year's Autumn Harvest Festival and Road Kill Cook-off. Enclosed is a WV Dept. of Health application to operate a food establishment. There is also a fee charged by the Health Department for vendors that are for profit. Please call Cindy at the Pocahontas County Health Department to obtain this information at 304-799-4154.

**Autumn Harvest Festival
Food Vendor Form
September 28, 2019
9 a.m. – 5 p.m.
Marlinton, West Virginia**

Non-profit food vendors will be located on Main Street in Marlinton, WV

Setup will begin Saturday morning at 7-9 a.m.

Serving time is from 9 a.m. to 5 p.m. Please bring your own tables, chairs, electric cords, etc.

Booth spaces are 12' x 12'.

Registration is \$40.00 per spot for non-profits. For profit groups will pay \$65.00 and they must be a current member of the Chamber of Commerce. Registration is on a first-come first-served basis. Also, for profit food vendors pay a fee to the Pocahontas County Health Department. Call Cindy for this information, (304-799-4154).

Forms will be dated when received. There are approximately 90 spaces for food and crafters.

Type of Food: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signature: _____

We ask that you don't sell any items with any reference to "RoadKill Cook-off" ie hats, tee-shirts etc. Please send form and \$40.00 check (non-profit) or (\$65.00 for profit and a current member of the Chamber of Commerce) made out to Pocahontas County Chamber of Commerce and mail to PO Box 272, Marlinton, WV 24954. **This registration form must be postmarked by August 16, 2019.**

You will receive a confirmation letter with more information. If you have additional questions, please call Freda Jackson at 304-799-4530 (work) or 304-799-4235 (home).

Thank you so much for your interest in our festival. We hope you will be able to participate. Call us with any questions.

Sincerely,

Freda Jackson
Food Coordinator